

APPROVED
by order Executive Directors of the
Association organizations And citizens V sphere medicine, pharmacies And health care
"Interdisciplinary medical alliance"

POLICY

Associations "MDMA" V relation processing personal data And implementations requirements to the
protection of personal data

1. GENERAL PROVISIONS

The personal data processing policy (hereinafter referred to as the Policy) has been developed in accordance with the Federal Law of 27.07.2006 No. 152-FZ "On Personal Data" (hereinafter referred to as the Law).

This Policy defines the procedure for processing personal data and measures to ensure the security of personal data in the MDMA Association (hereinafter referred to as the Association) in order to protect the rights and freedoms of a person and citizen when processing his personal data, including the protection of the rights to privacy, personal and family secrets.

The procedure for using any website/service of the Association by the subject of personal data is specified agreements With by users (Custom agreements) supplementing this Politics for the relevant site / service. Use of the site / the Association's service is carried out solely at the sole discretion of the subject of personal data, voluntarily, in his interests .

IN Politics are used next main concepts:

automated processing of personal data – processing of personal data using computer technology;

blocking of personal data - temporary cessation of processing of personal data (except in cases where processing is necessary to clarify personal data);

informational system personal data - totality contained V bases personal data and the information technologies and technical means that ensure their processing;

depersonalization personal data - actions, V result which impossible determine, without using additional information, the ownership of personal data by a specific subject of personal data;

processing of personal data - any action (operation) or set of actions (operations) performed with the use of automation tools or without the use of such tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, transfer (provision, access), depersonalization, blocking, deletion, destruction of personal data;

personal data - any information, related To directly or indirectly to a specific or determinable natural person (subject of personal data);

provision of personal data – actions aimed at disclosing personal data to a specific person or a specific group of persons;

spreading personal data - actions, directed on disclosure personal data to an unspecified circle of persons or to familiarize themselves with personal data of an unlimited number of persons, including the disclosure of personal data in the media, posting in information and telecommunications networks or providing access to personal data in any other way;

subject personal data - face, accepting real politics And providing the Association with their personal data by registering on the Event website.

destruction personal data - actions, V result which impossible restore contents personal data V informational system personal data And (or) as a result of which the material carriers of personal data are destroyed;

The Association provides unlimited access to this Policy for the processing of personal data in accordance with Part 2 of Article 18.1 of the Law.

2. PRINCIPLES AND TERMS AND CONDITIONS PROCESSING PERSONAL DATA

2.1. Principles processing personal data

The Association processes personal data based on the following principles:

- legality And fair basics;
- restrictions processing personal data achievement specific, in advance specific and legitimate purposes;
- preventing the processing of personal data that is incompatible with the purposes of collecting personal data;
- preventing the unification of databases containing personal data, the processing of which is carried out for purposes that are incompatible with each other;
- processing only those personal data, which answer goals their processing;
- compliance of the content and volume of processed personal data with the stated purposes of processing;
- non-admission processing personal data, excess By relation To declared the purposes of their processing;
- ensuring the accuracy, sufficiency and relevance of personal data in relation to the purposes of processing personal data;
- destruction or depersonalization personal data By achievement goals their processing or in case losses necessity V achievement these goals, at impossibilities elimination The Association of committed violations of personal data, unless otherwise provided by federal law.

2.2. Terms and Conditions processing personal data

The Association processes personal data if at least one of the following conditions is met:

- the processing of personal data is carried out with the consent of the subject of personal data to the processing of his personal data;

- the processing of personal data is necessary to achieve the goals provided for by an international treaty of the Russian Federation or by law, for the implementation and performance of the functions, powers and obligations imposed on the Association by the legislation of the Russian Federation;

- the processing of personal data is carried out in connection with the participation of a person in constitutional, civil, administrative, criminal proceedings, and proceedings in arbitration courts;

- the processing of personal data is necessary for the administration of justice, the execution of a judicial act, an act of another body or official subject to execution in accordance with the legislation of the Russian Federation on enforcement proceedings;

- processing personal data necessary For execution contracts, side whom or the beneficiary or guarantor for which is the subject of personal data, as well as for concluding an agreement on the initiative of the subject of personal data or an agreement under which the subject of personal data will be the beneficiary or guarantor;

- the processing of personal data is necessary for the exercise of the rights and legitimate interests of the Association or third persons or to achieve socially significant goals when provided that in this case, the rights and freedoms of the subject of personal data are not violated;

- processing personal data is carried out V statistical or other research purposes, on conditions And for exception goals, provided Federal by law "ABOUT personal data";

- personal data subject to publication or mandatory disclosure in accordance with federal law is processed.

2.3. Confidentiality personal data

The Association and other persons who have gained access to personal data are obliged not to disclose it to third parties. persons And Not distribute personal data without consent subject personal data, unless otherwise provided by federal law.

2.4. Publicly available sources personal data

For the purposes of information support, with the written consent of the subject of personal data, the Association may create publicly available sources of personal data of subjects, including directories and address books. In publicly available sources of personal data with the written consent subjects can turn on his last name, first name, patronymic, position, contact phone numbers, email address.

Information about a subject must be excluded from publicly available sources of personal data at any time at the request of the subject or by decision of a court or other authorized state bodies.

2.5. Special categories personal data

The Association does not process personal data that are classified by law as special categories, namely those related to race, nationality, political views, religious or philosophical beliefs, health status, or intimate life.

2.6. Biometrics personal data

Information that characterizes the physiological and biological characteristics of a person, on the basis of which his identity can be established - biometric personal data - may be processed by the Association with the written consent of the subject of personal data, except in cases stipulated by law.

2.7. Assignment processing personal data to another face

The Association has the right to entrust the processing of personal data to another person, unless otherwise provided by federal law, on the basis of an agreement concluded with this person. The person processing personal data on behalf of the Association is obliged to comply with the principles and rules for processing personal data provided for by federal law.

2.8. Cross-border transfer of personal data (i.e. transfer of personal data to the territory of a foreign state to a foreign government body, foreign individual or foreign legal entity).

In its activities, the Association does not carry out cross-border transfer of personal data.

If such a need arises, the Association is obliged to ensure that the foreign state to whose territory it is planned to transfer personal data ensures adequate protection of the rights of personal data subjects, before the start of the cross-border transfer of personal data, and to obtain other information established by law.

The Association prior to the commencement of activities on cross-border transfer of personal data is obliged to notify the authorized body for the protection of the rights of personal data subjects data about their intention to carry out cross-border transfer of personal data.

3. RIGHTS SUBJECT PERSONAL DATA

3.1. Agreement subject personal data on processing his personal data

The subject of personal data makes a decision on the provision of his personal data and gives consent to their processing freely, of his own free will and in his own interests. Consent to the processing of personal data may be given by the subject of personal data or his representative in any form that allows confirming the fact of its receipt, including by means of implicative actions, unless otherwise established by federal laws.

3.2. Rights subject personal data

Subject personal data has right on receiving at Associations information, concerning the processing of his personal data, unless such right is limited in accordance with federal laws. Subject personal data have the right demand from Associations clarifications his personal data, their blocking or destruction V in case if personal the data is incomplete, outdated, inaccurate, in other cases stipulated by the current legislation of the Russian Federation.

The subject of personal data has other rights in accordance with the current legislation of the Russian Federation, including the right to protect their rights and legitimate interests.

4. PROCESSED INFORMATION, PURPOSES

PROCESSING PERSONAL DATA

1. Processed information And goals processing personal data from the Association:

1) The goal is to ensure compliance with the labor legislation of the Russian Federation in the implementation of labor relations with employees.

Processed information: last name, first name, patronymic, birth details; gender; citizenship details; place of residence; identity document details; qualifications and education details; profession details, position held; marital status; full names of the employee's close relatives and their contacts, degree of kinship with the employee, date of birth of his/her children; marriage/divorce details; military registration details; tax registration details (TIN); state pension insurance details (SNILS); details of cash payments and deductions; bank account details; timesheet details; temporary disability details (carried out in accordance with the work code) legislation RF, without information O specific disease); contact information; photograph; information provided by the employee himself; information about the death of the employee.

The volume of processing of the user's personal data and the storage period are determined by the requirements of the current legislation of the Russian Federation.

2) The goal is to ensure compliance with the legislation on taxes and fees, the legislation on compulsory social insurance in the implementation of labor relations with employees; in the implementation of civil law relations with contractors, performers, suppliers - individuals.

Processed information: last name, first name, patronymic, gender, year of birth, date of birth, month of birth, place of birth, income, residential address, registration address, SNILS, INN, citizenship, identity document details, bank details, position, employment history.

The volume of processing of the user's personal data and the storage period are determined by the requirements of the current legislation of the Russian Federation.

3) The goal is to fulfill the Association's obligations to provide access to the Association's events and other activities (both via the Internet and in person); to inform about the holding of such events and other activities .

Processed information: personal information provided upon registration on the Association's website/service.

The scope of processing of personal data of the subject of personal data is determined depending on the purpose and is specified in the User Agreements.

Term storage And processing personal data subject makes up to 10 years With dates the last registration on the Association's website/submission of a request for feedback, or until the moment of withdrawal of consent by the subject.

4) The goal is to respond to a direct request from a subject by filling out a form on the Association's website, or a letter-message implying such a response.

The scope of processing of personal data of the subject of personal data is determined by the form or independently provided by the subject personal data information, and Maybe consist of the last name, first name, patronymic, email or regular mail address, and contact telephone number.

The period of storage and processing of the personal data of the subject is up to 10 years from the date of the last contact with the subject of the personal data regarding his request, or until the moment of withdrawal of consent by the subject.

5) Target - improvement understanding interactions users With sites / services, and, accordingly, improvement works such V interests ourselves users; provision access to the Association's websites/services, user accounts; compliance with established requirements for the purpose of enabling the user to obtain certificates of the Continuous Medical and Pharmaceutical Education system; generation of statistical reports; communication with users to send them information, routine and legally significant messages, V volume number O products, current For region user; information and marketing research, surveys.

Possible processed information: last name, first name, middle name, email address, telephone number, electronic data (HTTP headers, IP address, cookies, URLs of visited pages, web beacons/pixel tags, browser ID data, hardware and software information , date and time of access to websites and/or services), information about activity during use of websites and/or services .

Term storage And processing personal data subject makes up to 10 years With dates the last registration on the Association's website/submission of a request for feedback, or until the moment of withdrawal of consent by the subject.

4. SECURITY SECURITY PERSONAL DATA

Safety personal data, processed Association, is provided implementation of legal, organizational and technical measures necessary to ensure compliance with the requirements of federal legislation in the field of personal data protection.

To prevent unauthorized access to the personal data of the Association, organizational and technical measures are applied in accordance with the current legislation of the Russian Federation.

Processed personal data are subject to destruction By expiration term storage, upon achievement of the processing purposes or upon receipt by the Association of a revocation of consent to the processing of personal data.

5. UPDATE PERSONAL DATA

5.1. In the event that inaccurate personal data is detected upon the application of the personal data subject or his/her representative or at their request or at the request of the authorized body for the protection of the rights of personal data subjects, the Association shall block the personal data related to this personal data subject from the moment of such application or receipt of the specified requests on period checks, If blocking personal data Not violates rights and the legitimate interests of the subject of personal data or third parties.

In the event of confirmation of the fact of inaccuracy of personal data, the Association, on the basis of information provided by the subject of personal data or his representative or the authorized body for the protection of the rights of subjects of personal data, or other necessary documents, clarifies (updates, corrects) the personal data within seven working days from the date of submission of such information and removes the blocking of the personal data.

5.2. In the event of detection of unlawful processing of personal data upon an appeal (request) from a personal data subject or his/her representative or an authorized body for the protection of the rights of personal data subjects, the Association shall block the unlawfully processed personal data related to this personal data subject from the moment of such appeal or receipt of the request.

5.3. Terms and Conditions And deadlines destruction personal data Association:

1) achievement goals processing personal data or loss necessity V achievement

goals processing personal data - V flow 30 days;

2) provision by the subject of personal data (his representative) of confirmation that the personal data were obtained illegally or are not necessary for the stated purpose of processing - within seven working days;

3) review subject of personal data consent to the processing of his personal data, unless otherwise provided by the agreement to which the party, beneficiary or guarantor is subject personal data, other agreement between Association And subject of personal data or if the Association has no right to exercise processing personal data without the consent of the subject of personal data on the grounds provided for by the Federal Law "On Personal Data" or other federal laws - within 30 days.

6. FINAL PROVISIONS

Other rights and obligations of the Association are determined by the legislation of the Russian Federation in the field of personal data.

This policy may be changed or supplemented in cases of changes in the legislation of the Russian Federation, publication of official explanations and additions from government agencies, and other cases that allow for the improvement of the work of the Association.

Officials of the Association who are guilty of violating the rules governing the processing and protection of personal data shall be held liable in accordance with the procedure established by federal laws.